

To: ACDCA Membership
From: Guy Lawrence, ACDCA Secretary
CC: membersacdca@yahoogroups.com, acdca0506@yahoogroups.com
Date: 4/2/2006
Re: Discussion Topics for the 2006 Annual General Meeting (AGM)



At the 2005 AGM a motion was made to have the membership submit topics of discussion at the AGM to the Secretary prior to the meeting. The exact verbiage follows:

“4. Motion to submit proposals and items for discussion at the annual meeting 14 days prior to the annual meeting, and limit discussions to 10 minutes; made by Judith Ware. Discussion. Friendly amendment to make the proposals posted on the acdca.org website, membersacdca yahoo mailing list, and to have hard copies available in the hospitality room at the specialty. Motion, with amendments, carries.”

This motion affects us in 2 ways. First, discussion topics of a non-immediate nature are required to be submitted in writing (via traditional, or electronic mail) 14 days prior to the AGM (no later than 7pm on September 20, 2006). I will assemble a list of discussion topics and post them on the membersacdca mailing list, have them posted on the acdca.org website, and have printed copies available at the Hospitality room in the Holiday Inn South. The BoD will then analyze the list and collect as much pertinent data as possible in order to provide useful information at the AGM.

If your discussion topic comes as part of New Business, it should be phrased in the form of a motion. Please provide a short paragraph explaining your motion and why you feel it is necessary. Also, provide contact information so that the BoD may contact you if they have any questions while collecting data (if necessary). If your question pertains to a certain officers report, or you would like a certain officers report to contain a detailed analysis of a certain item, then please state that plainly so that there is no room for ambiguity.

Secondly, at the AGM the motion limits debate of a motion to 10 minutes. The motion will be read as submitted to the Secretary, by the Secretary. In order to be fair, this time will be divided into two 5 minute sessions. The first session will go to the maker of the motion, and is referred to as Preference¹. Then the Opposition of the motion will have up to 5 minutes to make their points. Once a speaker for the Opposition has sat a speaker in favor of the motion will be called. Debate will continue in an alternating fashion until the 10 minutes is used up. If one side uses up their 5 minutes, then the opposite side may continue to speak, or remain silence. When there is no further discussion, the 10 minute limit is reached, or the question is called (and the motion passes) a vote will be called.

Some things to remember: 1. Debate may be extended, by motion (the motion to extend is non-debatable), before or during debate. It must pass by a 2/3 majority². 2. Each side of a motion has 5 minutes, do not waste time making the same point someone else has already stated. 3. No one person may speak more than twice on a motion³. 4. During debate members of the assembly do not speak to each other when they have the floor, they speak to the chair. This rule exists to help keep things cordial between members⁴.

Thank you,

Guy Lawrence
Secretary, ACDCA Inc.

¹ Roberts Rules of Order Newly Revised (10th Ed.) p. 366-371

³ Roberts Rules of Order Newly Revised (10th Ed.) p. 375-377

² Roberts Rules of Order Newly Revised (10th Ed.) p. 183-189, 378-379

⁴ Roberts Rules of Order Newly Revised (10th Ed.) p. 380 l. 16-35